

~~ADMINISTRATIVE - INTERNAL USE ONLY~~

23 May 1983

MEMORANDUM FOR: C/I&AB

FROM :

:

C/HRPS

STAT

SUBJECT : FTE Report Data - Reconciliation
with OP Strength Data

1. It is requested that the T&A data from OF, which is used to produce the FTP portion of the FTE report, be matched with the OP strength data which supports the I&AB bi-weekly "Gains and Losses" report (unnumbered). Both of the data bases should be matched by SFN and any unmatched SFN should be listed with an indication of the data base in which it was contained.

2. HRPS produces a bi-weekly strength and FTP forecast which is based upon the I&AB "Gains and Losses" report. I&AB also produces the Agency FTE Report, containing FTP data, from OF T&A data. Unfortunately a comparison of the "current period" of both reports shows that the OF data consistently counts 40-50 more FTP employees than the OP data. In addition, because the Agency FTE Report involves both OF and OP, it has proven very difficult to provide an explanation for this consistent difference. Therefore, the matching exercise is requested to obtain a listing of these additional employees so that the data base differences can be rectified or explained.

3. To facilitate this request, the ODP representative responsible for transferring the OF data, [] was contacted STAT on []. He has offered to work closely with OP representatives to provide any assistance needed in the matching exercise.

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Distribution:

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1 - Chrono

1 - FTE Error File

OP/HRPS [] :jmr (23MAY1983)

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